

**BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
BOARD OF DIRECTORS MEETING****SPECIAL MEETING**

**January 19, 2017 – 6:30 p.m.
Oak Room - San Mateo Main Library – San Mateo, CA**

MINUTES

1. Call to Order/Pledge of Allegiance/Roll Call – 6:30 pm

BAWSCA Chair, Randy Breault, called the meeting to order and led the salute to the flag. Nicole Sandkulla called the roll. Nineteen (18) members of the Board were present at roll call, constituting a quorum. One arrived after roll-call. A list of Directors present (19) and absent (7) is attached.

2. Special Order of Business: Election of Officers for Calendar Year 2017.

Chair Breault called for nominations for the position of Chair of the BAWSCA Board. Director Richardson nominated Al Mendall for Chair. Director Pierce seconded the nomination. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Al Mendall as Chair of the Bay Area Water Supply and Conservation Agency Board of Directors for calendar year 2017 to commence at the adjournment of the meeting at which he was elected.

Chair Breault called for nominations for the position of Vice-Chair. Director Quigg nominated Barbara Pierce as Vice-Chair of the Board, and was seconded by Director O'Connell. There being no other nominations, nominations were closed by consensus.

The Board unanimously voted to elect Barbara Pierce as Vice-Chair of the Bay Area Water Supply and Conservation Agency Board of Directors for calendar year 2017 to commence at the adjournment of the meeting at which he was elected.

3. The meeting adjourned at 6:33 pm to convene the San Francisco Bay Area Regional Water System Financing Authority Board of Directors meeting.**4. The meeting reconvened at 6:37 pm****5. Comments by the Chair:**

Chair Breault noted the significant storms that has improved the region's water supply conditions, but also noted that the Governor's Executive Order on drought measures remains in effect. He encouraged agencies to continue their efforts with water conservation.

SFPUC Assistant General Manager for Water Enterprise, Steve Ritchie, will give an informational presentation on the State Water Resources Control Board's Bay Delta

Plan and Draft Substitute Environmental Document (SED). Chair Breault noted that the BAWSCA Board is not the body that acts on this matter. This item is on the agenda for the Board's information about the potential impacts to the region and its water supply.

Agenda items for Board action include approval of the FY 2017-18 bond surcharges, authorization of the FY 2016-17 mid-year work plan and budget adjustments, and consideration of changing the time and location of regular Board meetings. The agenda also includes a planning session on the FY 2017-18 Work Plan and Budget development.

Chair Breault noted that the meeting must adjourn by 8:45pm, and asked the Board for their focus through the meeting to ensure that all critical items on the agenda can be completed.

6. **Board Policy Committee (BPC) Report:** Director Quigg reported the discussions and actions taken by the Board Policy Committee at its meeting on December 14, 2016 are reflected in the BPC summary report included in the packet.
7. **SFPUC Report:** Assistant General Manager for Water Enterprise, Steve Ritchie, provided a report on the Regional Water System's water supply conditions, and the State Water Resource Control Board's Bay Delta Plan.
8. **Public Comments:** Public Comments were made by:

Name	Topic	Organization Specified
1. Dave Warner	Bay Delta Plan	Self
2. James Eggers	Bay Delta Plan	Sierra Club
3. Martin Gothberg	Bay Delta Water Quality Control Plan	Volunteer from TRT
4. Chris Shutes	Tuolumne River Flows	Ca.Sportfishing Protection Alliance
5. Penelope Frost	Bay Delta	Restore the Delta
6. Michael Frost	Bay Delta Water Quality Control Plan	Restore the Delta
7. Keith Bennett	Bay Delta Plan	
8. Heinrich Albert	Bay Delta Plan	Sierra Club, SF Bay Chapter
9. Sonia Diermayer	Bay Delta Plan	
10. Linda Liebes	Bay Delta Plan	
11. Gloria Purcell	Water Flow – Bay Delta Amendment	TRT
12. Spreck Rosekrans	Bay Delta Plan	Restore Hetch Hetchy
13. Cheryl Weiden	Tuolumne River - Bay Delta Plan	
14. Denise Louie	60% unimpaired flow	
15. Chris Gilbert	Water Flows	

9. Consent Calendar:

Director Richardson made a motion, seconded by Director Kasperzak, to approve the Minutes of the November 17, 2016 meeting, receive and file the Budget Status Report as of November 30, 2016, the Investment Report and Directors' Reimbursement Report as of December 31, 2016, and approve the proposed FY 2017-18 Bond Surcharges.

The motion carried unanimously.

10. Action Calendar:**A. Mid-Year 2016-17 Work Plan and Budget Review and Management of the General Reserve**

Director O'Connell made a motion, seconded by Director Mendall, that the Board approve the following revisions to the FY 2016-17 Work Plan:

1. **Additions:**
 - a. **Participate in SWRCB Bay-Delta Plan for the San Joaquin River including review and comment on Draft SED**
2. **Scope Increase:**
 - a. **Participate in new feasibility studies in support of Long-Term Reliable Water Supply Strategy (Strategy) recommended actions**
 - b. **Represent member agencies in regional and state-level discussions related to current drought and new water use efficiency regulations**
 - c. **Support ongoing participation in New Don Pedro FERC proceedings**
 - d. **Coordinate agency participation in Water Quality Committee**
3. **Scope Reduction/Delay:**
 - a. **Issue Request for Proposal this fiscal year but delay development of regional water system modeling tool until next fiscal year**
4. **Deletion for Subsequent Reconsideration Next Fiscal Year**
 - a. **Expand decision-making process for implementing Strategy actions**
 - b. **Organize workshop to review water utility best management practices**
 - c. **Pursue SFPUC benchmarking study**

The motion carried unanimously.

B. Review and Consideration of the Proposed Amendments to the Rules of the Board Regarding Changes to the Start Time and Location of Regular Board Meetings

Director Richardson made a motion, seconded by Director Pierce, that the Board approve the following modifications to the Rules of the Board:

1. That the Board modify Rule II.A.1 to read as follows:

1. Regular Meetings. Regular meetings of the Board shall be held on the third Thursday of January, March, May, July, September and November at the hour of half-past 6 P.M. The date and/or time of a particular regular meeting may be changed by the Board as needed to accommodate scheduling conflicts, subject to the notice requirements in Rule II.B below.

2. That the Board modify Rule II.D to read as follows:

D. Location of Regular Meetings. All regular meetings of the Board shall be held at the San Mateo Main Library, 55 W. 3rd Avenue. When that location is unavailable, or when it is otherwise in the public's interest, a meeting may be held at another location determined by the Chairperson. Notice of the change shall be given as provided in Rule II.B above.

3. That the Board modify Rule II.G.7 to read as follows:

7. Time Limit on Meetings. When a meeting of the Board has lasted two and one quarter hours or more, no new item of business may be taken up for discussion or action unless a majority of the directors then present vote to extend the meeting. This provision may be invoked by the Chair or any director. However, it has no effect on the validity of any action taken by the Board unless and until it is invoked.

The motion carried unanimously.

C. Approval of Professional Services Contract with Consultant to Redevelop and Maintain the BAWSCA Water Conservation Database

Director Kasperzak made a motion, seconded by Director Pierce, that the Board authorize the CEO/General Manager to negotiate and execute an agreement for a not to exceed amount of \$39,000, subject to legal counsel's review, with Immersiv Media for the development and implementation of the BAWSCA Water Conservation Database.

The motion carried unanimously.

11. Reports:

A CEO's Letter, Correspondence Packet, and Board of Directors' Policy Calendar was included in the Agenda Packet for the Board's information. Ms. Sandkulla had no further information to add on those items, and the Board had no questions.

12. Discussion Item:**1. Fiscal Year 2017-18 Work Plan and Budget Preparation Planning Session**

Ms. Sandkulla reported that the budget development process begins every year with the assessment of long-term critical issues and major challenges that identifies a timeline and results to be achieved. The Board was asked to provide

input on issues and challenges they would like to be considered in the development of the work plan and operating budget for FY 2017-18.

Comments received from the Board will be addressed by the CEO and presented to the Board Policy Committee for discussion at its February meeting. A preliminary work plan and operating budget will be presented at the March Board meeting for further discussion. A proposed work plan and budget will be presented to the BPC at its meeting in April, and to the Board in May for adoption.

13. Directors' Discussion: Comments, Questions and Agenda Requests: Director Mendall thanked Director Breault for his service as Chair of the Board for the past two years. He thanked the members of the Board for their vote on his leadership. He looks forward to a productive year.

Director Kasperzak announced that Water Now Alliance will be conducting briefings for public water utility Board members regarding the Governor's Executive Order and draft report. An information sheet will be distributed to the Board by BAWSCA staff.

14. Date, Time and Location of Next Meeting: The next meeting is scheduled on March 16, 2017 at the new time of 6:30pm, in the Oak Room, of the San Mateo Main Library.

15. Adjournment: The meeting adjourned at 8:12pm.

Respectfully submitted,

Nicole M. Sandkulla
Chief Executive Officer/General Manager

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Attachments: 1) Attendance Roster

BAY AREA WATER SUPPLY AND CONSERVATION AGENCY
Board of Directors Meeting
January 19, 2017

Attendance Roster

Present:

Robert Anderson	Purissima Hills Water District
Randy Breault	Guadalupe Valley Water District
Tom Chambers	Westborough Water District
Rob Guzzetta	California Water Service Company
Mike Kasperzak	City of Mountain View
Pat Kolstad	City of Santa Clara
Gustav Larsson	City of Sunnyvale
Al Mendall	City of Hayward
Chris Mickelsen	Coastside County Water District
Larry Moody	City of East Palo Alto
Irene O'Connell	City of San Bruno
Rosalie O'Mahony	City of Burlingame
Tom Piccolotti	North Coast County Water District
Barbara Pierce	City of Redwood City
Dan Quigg	City of Millbrae
Sepi Richardson	City of Brisbane
Louis Vella	Mid-Peninsula Water District
John Weed	Alameda County Water District
Tom Zigterman	Stanford

Absent:

Jay Benton	Town of Hillsborough
Charlie Bronitsky	City of Foster City
Jose Esteves	City of Milpitas
Kirsten Keith	City of Menlo Park
Sam Liccardo	City of San Jose
Gregg Schmid	City of Palo Alto
Vacant	City of Daly City